

Job Title: Housing Stability Coordinator--DCYF

Salary: \$27.00 - \$39.00 hourly

About Us: Yakima Housing Authority is dedicated to providing high quality, affordable, and inclusive housing solutions for individuals and families in our community. We believe that everyone deserves a place to call home, and we are committed to enhancing the quality of life for our residents.

Job Description: YHA is seeking an experienced social services professional to provide supportive housing services. The Coordinator will work closely with the Department of Children, Youth and Families to receive referrals for eligible families experiencing barriers to reunification due to lack of appropriate housing. Requires Bachelor's degree in social services or closely related field and two years' experience working with families, children or youth.

Key Responsibilities:

1. **Case Management:** Provide case management services to clients during lease up through sustainability and graduation from the program. Connect clients with financial or employment assistance and education opportunities.
2. **Eligibility Determination:** Liaison with DCYF to determine client's eligibility for services.
3. **Communication:** Maintain open communication with applicants, landlords, and relevant agencies to ensure housing stability.
4. **Tenant Education:** Provide information to tenants about their rights and responsibilities. Coach clients on how to present favorably to prospective landlords.
5. **Documentation Management:** Keep detailed records of client services. Provide reports as required to DCYF.
6. **Problem Resolution:** Address and resolve any issues or challenges that may arise to ensure housing stability.

Benefits: Benefit package includes medical, dental, vision, short term disability, long term disability, retirement plan, EAP, 12 paid holidays, and PTO accrual.

Apply Today: Applications available at www.yakimahousing.org. On the "About" tab select "Employment" from the dropdown list. Applications and resumes may be e-mailed to employment@yakimahousing.org, faxed to (509) 508-0160, or dropped off in our document collection box in front of the YHA office, located at 810 N. 6th Ave. in Yakima.