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*"Committed to Safe and Affordable Housing"*

**Job Title:** Groundskeeper/Laborer  
**Classification:** Non-Exempt  
**Category:** Maintenance Trades & Labor  
**Salary Range:** \$17.00 - \$25.00 Hourly

**Definition**

Responsible for the maintenance of grounds by performing a variety of semi-skilled tasks as a member of a crew under close supervision.

**Typical Work**

- This position will perform hand labor in lawn and landscape areas such as hand and chemical weeding; seeding, fertilizing, mowing and trimming grass; hand watering; pruning and trimming trees and shrubs. This position is also involved in litter control, recycling activities, sprinkler irrigation/maintenance and snow and ice removal.

Protects the privacy of all client related information; keeps a strict confidentiality of YHA business both while at work and during off duty hours.

Performs other duties as required.

**Knowledge and Abilities**

Knowledge of various types of equipment includes standard safety and storage practices related to their operation. Always comply with YHA safety policies. Position typically requires the ability to perform heavy, outside work in inclement weather; lift heavy loads; operate various types of motor-operated equipment and hand tools; follow verbal and written directions; ability to meet and deal with the public in a pleasant and courteous manner.

**Legal Requirements**

Valid driver's license with no more than three moving violations within the last three years preferred.

**Desirable Qualifications**

High school diploma or GED; AND one year of experience in the care and maintenance of grounds; AND physical ability to do the required work.

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Employee Signature

\_\_\_\_\_  
Date