

HOUSING AUTHORITY OF THE  
CITY OF YAKIMA

**FIRE AND SAFETY REGULATIONS  
AND  
HOUSEKEEPING STANDARDS**



**EQUAL HOUSING  
OPPORTUNITY**

**FIRE AND SAFETY REGULATIONS**

- I. All premises shall be maintained to previous Housekeeping Standards of this Authority.
- II. Combustible material such as draperies, paper products, furniture etc., shall be kept at least four (4) inches away from any heating appliance.
- III. Tops of hot water heaters in the units shall not be used as storage areas.
- IV. No more than two (2) current using appliances shall be plugged into any wall receptacle. Total wattage factor of such appliances shall not exceed 3000 watts.
- V. Electrical extension cords under six (6) feet in length shall be no less than 18-gauge wire. Those cords of six to twenty-five feet in length shall be no less than 16-gauge wire. Cords over 25 feet shall not be used in the interior of any occupied dwelling unit. Cords shall not be coupled to make a longer cord. Frayed, deteriorated, or damaged cords shall not be used.
- VI. Each bedroom shall have an unobstructed exit in addition to the doorway (window to exterior). All doorways, stairs and exterior exits shall be kept clear for easy, unobstructed exit from the dwelling unit.

- VII. Defective items such as broken windows, defective appliances, defective heating devices, inoperable or broken doors shall be reported to the maintenance department immediately.
- VIII. Exterior sidewalks, driveways and yard areas shall be kept clear of trash and hazardous objects, including snow and ice during the winter season.
- IX. Caustics, poisons, etc. such as drain cleaners, ammonia products, and paint thinners shall be kept in secure containers and safe from access by small children.
- X. Use of appliances shall be limited to designed function. Electric ranges shall not be utilized as a space-heating device.
- XI. Replacement and/or rewiring of any electrical appliance, receptacle, switch or fixture shall be performed by the Maintenance Department only.
- XII. Yard areas shall be kept free of all hazards such as: broken glass, scrap metal, holes, etc.

*HOUSEKEEPING STANDARDS  
on reverse*

## HOUSEKEEPING STANDARDS

The following standards and/or practices of housekeeping for occupied dwelling units of this Authority.

- I. Window interiors are to be cleaned monthly. Exteriors are to be cleaned at least four times annually.
- II. All trash, rubbish and garbage to be removed from the dwelling unit and properly disposed of at least once each twenty-four hour period.
- III. Floors:
  - a. To be swept daily
  - b. Hard surface floors are to be mopped at least weekly (do not pour water directly onto surface).
  - c. Carpeting (including scatter or occasional rugs) are to be vacuumed weekly and shampooed at least annually.
- IV. Bathrooms are to be thoroughly **cleaned** and **sanitized** at least weekly.
- V. Kitchen should be cleaned daily.
- VI. Walls are to be spot cleaned as needed (at least monthly) and completely washed down annually.

- VII. Exterior Premises: (yard, storage, etc.)
  - a. All trash picked up daily. The yard areas are to continually present an acceptable appearance, both front and rear areas.
  - b. During winter weather, keep all sidewalks clear of snow and ice (not applicable if elderly or handicapped).
- VIII. Interior storage shall be kept as neatly as possible. No combustible products will be stored in interior facility (gasoline, camp stove fuel, motor oil, etc.)
- IX. Appliances shall be kept clean at all times. Any defects in operation or condition shall be reported to Maintenance as soon as possible.
  - a. Ranges: cleaned inside and out at least monthly. (Including oven and under burner units.)
  - b. Refrigerator: wiped down with mild detergent solution daily on exterior and monthly on interior.
  - c. Appliances will be moved for cleaning behind and under each two-month period.

These minimum standards are set forth as a guide to help you provide a healthful environment for your family and to help protect public property.

Periodic inspections, with proper notice, may be held to assure compliance with these standards

